**Preparation for the 2017/18 Scrutiny Work Plan**

The Scrutiny Committee agrees a work plan every year detailing selected issues that affect Oxford or its people. Time is allowed within this plan to consider topical issues as they arise throughout the year as well as City Executive Board decisions. Listed below are items outstanding from the previous plan, items the Committee has previously asked for and new suggestions provided by members and officers.

When selecting and prioritising items for inclusion in the scrutiny work plan, members are asked to apply the following criteria:

*- Is the issue controversial / of significant public interest? (C)*

*- Is it an area of high expenditure? (E)*

*- Is it an essential service / corporate priority? (P)*

*- Can Scrutiny influence and add value? (I)*

To guide the Committee in its decision making the Scrutiny Officer has rated the items against these criteria – the results are not intended to represent the views of the Committee:

2 = Yes / High

1 = Moderate / Indirectly

0 = None / Little

**Items for Scrutiny Committee**

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| **Outstanding items from 2016/17** | **CEB item** | **Description & *reason outstanding*** | **Lead Officer** | **C** | **E** | **P** | **I** | **Sum** | **Suggested approach** |
| 1. Disabled Students’ Allowance / support for young disabled people
 | No | To consider the impacts of cuts to Disabled Students’ Allowance in the city / take a wider look at support for young disabled people more generally. *Not prioritised for review.* | Andrew Brown, Scrutiny Officer | 2 | 1 | 1 | 0 | 4 | Do not include / Review Group  |
| 1. Assessing disabled impacts in planning
 | No | To consider how the Council assesses the impacts on disabled people of new developments and changes of use. *Slipped due to capacity.* | Patsy Dell, Head of Planning & Regulatory Services | 2 | 1 | 2 | 2 | 7 | Commission report |
| 1. Oxford Design Review Panel
 | No | To consider the work and effectiveness of the Oxford Design Review Panel. *Delayed to later in 2017 due to a contract review.* | Patsy Dell, Head of Planning & Regulatory Services | 2 | 1 | 2 | 1 | 6 | Commission report |
| 1. NHS Sustainability & Transformation Plan (STP)
 | No | To consider health transformation plans and Oxford’s health priorities to feed into the phase 2 consultation. *Added mid-year.* | Andrew Brown, Scrutiny Officer | 2 | 1 | 1 | 1 | 5 | Do not include / Refer to health scrutiny |
| 1. East Oxford Community Centre Scheme
 | Yes | To present an improvement scheme for the East Oxford Community Centre following public consultation. *Dependent on CEB timetable.* | Vicky Trietline,Development ProjectManagement Surveyor | 2 | 2 | 2 | 2 | 8 | CEB report to Committee |
| 1. Sustainability Strategy 2017
 | Yes | The report will recommend approval of the draft strategy for public consultation. *Timing dependent on CEB timetable.* | Mai Jarvis,Environmental Quality Team Manager | 2 | 2 | 2 | 2 | 8 | CEB report to Committee |
| 1. City Centre Strategy
 | Yes | This report requests CEB to approve the City Centre Strategy. *Timing dependent on CEB timetable.* | Fiona Piercy, Assistant Chief Executive, Regeneration & Economy | 2 | 2 | 2 | 2 | 8 | CEB report to Committee |
| 1. Low emissions taxi infrastructure scheme
 | Yes | The Council has been awarded funding for electric vehicle charging infrastructure for the use of hackney carriages and private hire taxis.*Timing dependent on CEB timetable.* | Jo Colwell, Service Manager - Environmental Sustainability | 1 | 2 | 1 | 1 | 5 | Do not include |
| **Annual / returning items** | **CEB item** | **Description** | **Lead Officer** | **C** | **E** | **P** | **I** | **Sum** | **Suggested approach** |
| 1. Recycling
 | No | To consider annual recycling rates data and incentives aimed at increasing recycling. | Stuart Pohler, Recycling & Waste Operations Manager | 2 | 2 | 2 | 2 | 8 | Site visit |
| 1. Guest houses
 | No | To reprioritise the original recommendations of the Guest Houses Review Group followed by a progress update report to the Committee. | Richard Adams,Community Safety &Resilience Manager | 2 | 1 | 2 | 1 | 6 | One panel meeting & update report |
| 1. Devolution plans for Oxfordshire
 | No | To consider a 12 month progress update on the implementation of the recommendations of the Devolution Review Group. | Caroline Green, Assistant Chief Executive | 2 | 2 | 2 | 1 | 7 | Commission update report |
| 1. Health inequalities
 | No | To consider a 12 month progress update on the implementation of the recommendations of the Health Inequalities Panel. | Val Johnson, Policy & Partnerships Manager | 2 | 1 | 2 | 1 | 6 | Commission update report |
| 1. Equality and diversity in the Council workforce
 | No | To consider a 12 month progress update on the implementation of the recommendations of the Equality and Diversity Review Group. | Chris Harvey, OD, Learning & HR Support Manager | 2 | 1 | 2 | 1 | 6 | Commission update report |
| 1. Council performance (3 items)
 | No | To track Council performance on a quarterly basis against a selection of corporate and service measures. | Jan Heath, Business Development & Support Manager | 2 | 2 | 2 | 2 | 8 | Commission reports |
| 1. Discretionary Housing Payments (DHP) spend
 | No | To monitor Discretionary Housing Payments spend mid-way through the year. | Paul Wilding, Programme Manager Revenue & Benefits | 2 | 2 | 2 | 2 | 8 | Commission report |
| 1. Public Spaces Protection Orders (PSPOs)
 | No | To consider data on the numbers of interventions and enforcement actions taken  | Richard Adams,Community Safety &Resilience Manager | 2 | 2 | 2 | 2 | 8 | Commission report |
| 1. Public safety and addressing ASB on Oxford’s waterways
 | No | To consider a progress report one year on from the CEB decision to focus on addressing issues at four identified hotspots. | Richard Adams,Community Safety &Resilience Manager | 2 | 2 | 2 | 2 | 8 | Commission report |
| 1. Graffiti
 | No | To consider the graffiti and how the Council can remove unwanted graffiti and receive an update on graffiti prevention projects. | Doug Loveridge (Streetscene) and Alison Cassidy (ASBIT)  | 2 | 1 | 2 | 2 | 7 | Commission report  |
| 1. Fusion Lifestyle performance 16/17
 | No | To consider an annual performance dashboard for leisure services in the city. | Lucy Cherry, Leisure & Performance Manager | 2 | 2 | 2 | 1 | 7 | Commission report |
| 1. Air Quality
 | No | To consider the Oxford Annual Status Report for 2016, progress in addressing poor air quality & partnership working. | Jo Colwell, Environmental Sustainability Manager | 2 | 2 | 2 | 1 | 7 | Commission report  |
| 1. Oxfordshire Growth Board
 | No | To monitor agendas and minutes published by the Growth Board. | Andrew Brown, Scrutiny Officer | 2 | 1 | 1 | 1 | 5 | Do not include / Appoint observer |
| 1. Review of DHP Policy
 | Yes | To propose changes to the Discretionary Housing Payment Policy | Paul Wilding, Programme Manager Revenue & Benefits | 2 | 2 | 2 | 2 | 8 | CEB report to Committee |
| 1. Planning Annual Monitoring Report 2016/17
 | Yes | To consider the Planning AMR for 2016/17 before it is presented to CEB. | Mark Jaggard, Planning Policy Manager | 2 | 2 | 2 | 2 | 8 | CEB report to Committee |
| 1. Update on the Corporate Plan 2016-2020
 | Yes | To consider an update on the Corporate Plan before it is presented to CEB. | Caroline Green, Assistant Chief Executive | 2 | 2 | 2 | 2 | 8 | CEB report to Committee |
| 1. Commissioned Advice Strategy 2018-2021
 | Yes | To update the Board on the progress made in developing a new commissioned advice strategy. | Paul Wilding,Programme Manager Revenue & Benefits | 2 | 2 | 2 | 2 | 8 | CEB report to Committee |
| 1. Grant Allocations to Community & Voluntary Orgs18/19
 | Yes | To consider the proposal for next year’s grant allocations before it is presented to CEB for decision. | Julia Tomkins, Grants & External Funding Officer | 2 | 2 | 2 | 2 | 8 | CEB report to Committee |
| 1. Grant Allocations – Monitoring Report for 2016/17
 | Yes | A monitoring report on the reported achievements resulting from grant allocations to community and voluntary groups | Julia Tomkins, Grants & External Funding Officer | 2 | 2 | 2 | 1 | 7 | CEB report to Committee |
| 1. Fusion Annual Service Plan 18/19
 | Yes | To consider the annual service plan for leisure services in the city before it is presented to CEB. | Lucy Cherry, Leisure & Performance Manager | 2 | 2 | 2 | 1 | 7 | CEB report to Committee |
| **New suggestions** | **CEB item** | **Description** | **Lead Officer** | **C** | **E** | **P** | **I** | **Sum** | **Suggested approach** |
| 1. Impacts of the Westgate Shopping Centre
 | No | To consider the impacts of the new Westgate Centre on the city centre economy including parking and city centre management. | Fiona Piercy; Regeneration Programme Director | 2 | 2 | 2 | 1 | 7 | Review Group / Commission Report |
| 1. Restorative justice
 | No | To consider the use of restorative justice to resolve low level cases of antisocial behaviour, and training and coordinating volunteers in RJ. | Richard Adams,Community Safety &Resilience Manager | 2 | 1 | 2 | 1 | 6 | Review group / Commission Report |
| 1. Childhood obesity
 | No | To investigate childhood obesity in Oxford and how the Council could support tackling this. | Andrew Brown, Scrutiny Officer | 2 | 1 | 1 | 1 | 5 | Review group / Refer to Heath Scrutiny |
| 1. Streetscene services
 | No | To consider the performance of Streetscene services. | Doug Loveridge, Streetscene Manager | 2 | 2 | 2 | 2 | 8 | Site visit |
| 1. Dog fouling
 | No | To consider the issue of dog fouling. | Doug Loveridge, Streetscene Manager | 2 | 1 | 2 | 2 | 7 | Consider in Streetscene |
| 1. Oxford Town Hall
 | No | To consider how to improve the profile and accessibility of the Town Hall to the public. | David Hunt, Commercial Manager | 2 | 2 | 2 | 1 | 7 | Commission report |
| 1. Planning enforcement
 | No | To consider how the Council enforces breaches of planning conditions. | Patsy Dell, Head of Planning & Regulatory Services | 2 | 1 | 2 | 2 | 7 | Commission report |
| 1. Oxford Living Wage
 | No | To consider how the Council is promoting the Oxford Living Wage to local employers and what more can be done. | Caroline Green, Assistant Chief Executive | 2 | 2 | 2 | 1 | 7 | Commission report |
| 1. Impacts of benefit changes
 | No | To consider the impact of benefit changes on people in oxford and council tax and rent arrears. | Tanya Bandekar; Revenue & Benefits Service Manager | 2 | 2 | 2 | 1 | 7 | Consider in DHP and Rent Arrears items |
| 1. Isolation among the elderly
 | No | To consider the issue of social isolation among older people in Oxford and how the Council could provide support and add value. | Ian Brooke, Head of Community Services | 2 | 1 | 2 | 1 | 6 | Commission report  |
| 1. Residents’ parking
 | No | To consider whether and where more controlled parking zones are needed if a workplace parking levy is introduced in the city. | Shaun Hatton, Chief Operations Manager | 2 | 1 | 1 | 0 | 4 | Do not include |
| 1. School places
 | No  | To consider the number and distribution of school places. | Andrew Brown, Scrutiny Officer | 2 | 1 | 1 | 0 | 4 | Do not include |
| 1. Review of Community Grants programme
 | Yes | To request agreement for an approach which expands the 3 year Community and Voluntary Sector grant programme from April 2018 | Julia Tomkins, Grants and External Funding Officer | 2 | 2 | 2 | 2 | 8 | CEB report to Committee |

**Items for Housing Panel meetings**

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| **Outstanding items from 2016/17** | **CEB item** | **Description & *reason outstanding*** | **Lead Officer** | **C** | **E** | **P** | **I** | **Sum** | **Suggested approach** |
| 1. Leaseholder relationships
 | No | To consider relationships with leaseholders including the views of individual leaseholders.*Delayed due to court proceedings.* | Bill Graves, Landlord Services Manager | 2 | 2 | 2 | 1 | 7 | Commission report |
| 1. Regulating the private rented sector
 | Yes | To consider options to designate a Selective Licensing scheme in the City to improve the management of properties in the private rented sector. *Timing dependent on CEB timetable.* | Ian Wright, Environmental Health Service Manager | 2 | 2 | 2 | 2 | 8 | CEB report to Panel |
| 1. Flexible tenancies
 | Yes | To scrutinise any decisions on the local implementation of national plans to end secure tenancies and introduce flexible tenancies.*Timing dependent on CEB timetable.* | Bill Graves, Landlord Services Manager | 2 | 2 | 2 | 1 | 7 | CEB report to Panel |
| **Annual / returning items** | **CEBitem** | **Description** | **Lead Officer** | **C** | **E** | **P** | **I** | **Sum** | **Suggested approach** |
| 1. Housing Performance

(3 items) | No | To consider quarterly reports on performance against a set of selected housing measures. | Stephen Clarke, Head of Housing | 2 | 2 | 2 | 2 | 8 | Commission reports |
| 1. Tenant involvement
 | No | To consider a 12 month progress update on the implementation of the Panel’s recommendations on tenant involvement. | Bill Graves, Landlord Services Manager | 2 | 2 | 2 | 2 | 8 | Commission update report |
| 1. University housing needs
 | No | To consider how the Panel’s recommendations have been taken forward in the Local Plan Preferred Options document | Mark Jaggard, Planning Policy & Design, Conservation &Trees  | 2 | 2 | 2 | 1 | 7 | Commission update report |
| 1. Tenant satisfaction
 | No | To consider the outcomes of any tenant surveys commissioned by the Council.  | Bill Graves, Landlord Services Manager | 2 | 2 | 2 | 2 | 8 | Commission report |
| 1. Rents performance
 | No | To monitor Council rents performance including current and former tenant arrears. | Tanya Bandekar, Revenue & Benefits Service Manager | 2 | 2 | 2 | 2 | 8 | Commission report |
| 1. Tower block refurbishment programme
 | No | To consider progress updates on the Tenant Scrutiny Panel’s review of the tower block refurbishment programme. | Bill Graves, Landlord Services Manager | 2 | 2 | 2 | 2 | 8 | Tenant rep to update Panel on progress |
| 1. Housing Investments – update report
 | Yes | To consider an update report on the action plan and outputs of the housing investments programme. | Martin Shaw, Property Services Manager | 2 | 2 | 2 | 2 | 8 | CEB report to Panel |
| 1. Allocation of Homelessness Prevention Funds in 2018/19
 | Yes | To agree the allocation of the homelessness prevention funds with the purpose of meeting the objectives of the homelessness strategy. | Dave Scholes, Housing Strategy & Needs Manager | 2 | 2 | 2 | 2 | 8 | CEB report to Panel |
| 1. Home Choice Rent Guarantee Scheme Pilot Review
 | Yes | Review of the 2 year pilot (using 18 months of data as needed) to know if this pilot is to continue. | Paul Wilding, Revenue & Benefits Programme Manager | 2  | 1 | 2 | 2 | 7 | CEB report to Panel |
| **New suggestions** | **CEB item** | **Description** | **Lead Officer** | **C** | **E** | **P** | **I** | **Sum** | **Suggested approach** |
| 1. Tenancy Management
 | No | To consider TM functions including void property management and changes to the management of issues in sheltered schemes. | Bill Graves, Landlord Services Manager | 2 | 2 | 2 | 2 | 8 | Commission report |
| 1. Building the housing for the future
 | No | To consider the need to build homes fit for the future and the need to provide accommodation for the increasing older population with compound needs including dementia. | Dave Scholes, Housing Strategy & Needs Manager | 2 | 2 | 2 | 1 | 7 | Commission report |
| 1. Impacts of foreign investors on housing availability
 | No | To consider the impact of foreign investors and other absent owners on Oxford's housing availability. | Dave Scholes, Housing Strategy & Needs Manager | 2 | 2 | 2 | 1 | 7 | Commission report  |
| 1. Tenancy Strategy & Policy Statement
 | Yes | To request CEB approval to go out to public consultation on the draft Tenancy Strategy & Policy Statement 2018 | Bill Graves, Landlord Services Manager | 2 | 2 | 2 | 2 | 8 | CEB report to Panel |
| 1. Housing and Homelessness Strategy
 | Yes | To consider the consultation draft and final combined housing and homelessness strategy. | Dave Scholes, Housing Strategy & Needs Manager | 2 | 2 | 2 | 2 | 8 | CEB report to Panel |
| 1. Draft Empty Property Strategy
 | Yes | To consider the consultation draft and final empty property strategy. | Dave Scholes, Housing Strategy & Needs Manager | 2 | 2 | 2 | 2 | 8 | CEB report to Panel |

**Items for Finance Panel meetings**

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| **Annual / returning items** | **CEB item** | **Description** | **Lead Officer** | **C** | **E** | **P** | **I** | **Sum** | **Suggested approach** |
| 1. Budget 2018/19
 | Yes | To review the Council’s annual budget, medium term financial plan, HRA business plan, capital programme and fees and charges. | Nigel Kennedy, Head of Financial Services | 2 | 2 | 2 | 2 | 8 | Review group |
| 1. Budget Review 2017/18 recommendations
 | No | To consider a 12 month update report on the implementation of the Panel’s Budget Review 2017/18 recommendations. | Nigel Kennedy, Head of Financial Services | 1 | 2 | 2 | 2 | 7 | Commission update report |
| 1. Fundamental Service Reviews
 | No | To consider the outcomes of year 2 of the Council’s four year programme of reviewing how services are delivered. | Jan Heath, Business Development & Support Manager | 1 | 2 | 2 | 2 | 7 | Commission report |
| 1. Brexit

(2 items) | No  | To monitor and consider the impacts of Brexit on the Council and the local economy. | Nigel Kennedy, Head of Financial Services | 2 | 2 | 2 | 1 | 7 | Commission reports |
| 1. Budget monitoring

(3 items) | Yes | To monitor spend against budgets and projected outturn on a quarterly basis. | Nigel Kennedy, Head of Financial Services | 1  | 2 | 2 | 2 | 7 | CEB reports to Panel |
| 1. Capital Strategy 2018/19
 | Yes | To consider the Council’s Capital Strategy for 2018-19 and the capital gateway controls. | Nigel Kennedy, Head of Financial Services | 1 | 2 | 2 | 2 | 7 | CEB report to Panel |
| 1. Treasury Management: Annual report
 | Yes | The report is submitted twice a year:·December 2017 – Half Year·September 2018 – Full Year | Anna Winship, Management Accountancy Manager | 1 | 2 | 2 | 2 | 7 | CEB reports to Panel |
| 1. Treasury Management Strategy 2018/19
 | Yes | To present the Council’s Treasury Management Strategy for 2018/19 together with the Prudential Indicators. | Bill Lewis, Financial Accounting Manager | 1 | 2 | 2 | 2 | 7 | CEB reports to Panel |
| **New suggestions** | **CEB item** | **Description** | **Lead Officer** | **C** | **E** | **P** | **I** | **Sum** | **Suggested approach** |
| 1. Building Control
 | No | To consider the competitiveness of the Council’s Building Control service and options for increasing the service’s market share. | Anna Winship, Management Accountancy Manager | 1 | 2 | 2 | 2 | 7 | Audit & Gov report to Panel |
| 1. Monitoring social value
 | No | To consider the case for integrated financial, social and environmental accounting. | Nigel Kennedy, Head of Financial Services | 2 | 1 | 1 | 2 | 6 | Commission report |
| 1. Council Tax Support Scheme
 | Yes | To consider the annual review of the Council Tax Support Scheme. | Paul Wilding, Revenue & Benefits Programme Manager. | 2 | 2 | 2 | 2 | 8 | CEB report to Panel |
| 1. Discretionary Business Rates Support Scheme
 | Yes | To consider the allocation of additional funding to support those businesses most affected by the revaluation. | Tanya Bandekar, Revenue and Benefits Service Manager | 2 | 2 | 2 | 2 | 8 | CEB report to Panel |
| 1. Review of Financial Inclusion Strategy
 | Yes | To update the Financial Inclusion Strategy 2014-2017. | Paul Wilding, Revenue & Benefits Programme Manager  | 2 | 2 | 2 | 2 | 8 | CEB report to Panel |

**Items for Scrutiny Shareholder Panel meetings**

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| **Item** | **CEB item** | **Description** | **Lead Officer** | **C** | **E** | **P** | **I** | **Sum** | **Suggested approach** |
| 1. Housing Company business plan – sensitivity analysis
 | No | To consider a sensitivity analysis of the OCHL business plan, modelling of different tenure mix options and responses to written questions. | Nigel Kennedy, Head of Financial Service | 2 | 2 | 2 | 2 | 8 | Commission report |
| 1. Governance implications of Council owned companies
 | No | To receive an update following consideration by the Audit and Governance Committee of the long term risks and governance issues associated with Council-owned companies. | Nigel Kennedy, Head of Financial Services | 1 | 2 | 2 | 2 | 7 | Audit & Gov report to Panel |
| 1. Local Authority Trading Company
 | Yes | Update to the business case for the creation of Oxford Direct Services. To consider:• Which services should be transferred,• Which if any staff should transfer,• Client side arrangements as appropriate. | Simon Howick, Service Transformation Manager | 2 | 2 | 2 | 2 | 8 | CEB report to Panel |
| 1. Shareholder / CEB decisions relating to Oxford City Housing Ltd
 | Yes | To scrutinise decisions of the Shareholder Group for OCHL, which will meet at least annually to consider company performance and make shareholder decisions. | Nigel Kennedy, Head of Financial Services | 2 | 2 | 2 | 2 | 8 | Shareholder Group reports to Panel |
| 1. Shareholder / CEB decisions relating to Oxford Direct Services
 | Yes | To scrutinise decisions of the Shareholder Group for Oxford Direct Services, which will meet at least annually to consider company performance and make shareholder decisions. | Nigel Kennedy, Head of Financial Services | 2 | 2 | 2 | 2 | 8 | Shareholder Group reports to Panel |
| 1. Shareholder / CEB decisions relating to OxWED
 | Yes | To scrutinise decisions of the Shareholder Group for OxWED in respect of the Council’s 50% holdings in the joint venture company that will redevelop the west end of the city centre. | Nigel Kennedy, Head of Financial Services | 2 | 2 | 2 | 1 | 7 | Shareholder Group reports to Panel |

**Draft Agenda Schedules**

**SCRUTINY COMMITTEE**

**4 JULY 2017 – PROVISIONAL REPORTS**

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| **Agenda item** | **Decision** | **Description**  | **CEB Portfolio** | **Lead Officer** |
| Fusion Lifestyle performance 2016/17 | No | To consider an annual performance dashboard for leisure services in the city. | Leisure, Parks and Sport | Lucy Cherry, Leisure & Performance Manager |
| City Centre Strategy | Yes | This report requests CEB to approve the City Centre Strategy. | Planning and Regulatory | Fiona Piercy, Assistant Chief Executive |
| Grant Allocations – Monitoring Report for 2016/17 | Yes | A monitoring report on the reported achievements resulting from grant allocations to community and voluntary groups | Customer and CorporateServices; Culture and Communities | Julia Tomkins, Grants & External Funding Officer |
| Review of Community Grants programme | Yes | To request agreement for an approach which expands the 3 year Community and Voluntary Sector grant programme from April 2018 | Customer and CorporateServices; Culture and Communities | Julia Tomkins, Grants and External Funding Officer |

**31 JULY 2017 (PROVISIONAL) – No reports currently scheduled**

**FINANCE PANEL**

**6 JULY 2017 – PROVISIONAL REPORTS**

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| --- | --- | --- | --- | --- |
| **Agenda item** | **Decision** | **Description**  | **CEB Portfolio** | **Lead Officer** |
| Budget monitoring | No | To note the outturn position at the end of the 2016/17 Council year. | Finance, Asset Management and Public Health | Nigel Kennedy, Head of Financial Services |
| Council Tax Support Scheme | Yes | To consider the annual review of the Council Tax Support Scheme. | Customer and Corporate Services | Paul Wilding, Revenue & Benefits Programme Manager. |

**HOUSING PANEL**

**10 JULY 2017 – PROVISIONAL REPORTS**

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| **Agenda item** | **Decision** | **Description**  | **CEB Portfolio** | **Lead Officer** |
| Housing Performance 2016/17 quarter 4 | No | To consider performance against a set of selected housing measures at the end of the 2016/17 Council year. | Housing | Stephen Clarke, Head of Housing |
| University housing needs | No | To consider how the Panel’s recommendations have been taken forward in the Local Plan Preferred Options document | Planning and Regulatory | Mark Jaggard, Planning Policy & Design, Conservation &Trees |
| Regulating the private rented sector | Yes | To consider options to designate a Selective Licensing scheme in the city to improve the management of the private rented sector.  | Planning and Regulatory | Ian Wright, Environmental Health Service Manager |
| Housing and Homelessness Strategy | Yes | To consider the consultation draft and final combined housing and homelessness strategy. | Housing | Dave Scholes, Housing Strategy & Needs Manager |
| Tower block refurbishment programme | No | To consider progress updates on the Tenant Scrutiny Panel’s review of the tower block refurbishment programme. | Housing | Bill Graves, Landlord Services Manager |

**SHAREHOLDER PANEL**

**13 JULY 2017 – PROVISIONAL REPORTS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Agenda item** | **Decision** | **Description**  | **CEB Portfolio** | **Lead Officer** |
| Housing Company business plan – sensitivity analysis | No | To consider a sensitivity analysis of the OCHL business plan, modelling of different tenure mix options and responses to written questions. | Finance, Asset Management and Public Health | Nigel Kennedy, Head of Financial Service |
| Local Authority Trading Company | Yes | Update to the business case for the creation of Oxford Direct Services.  |  | Simon Howick, Service Transformation Manager |